

# VISWAJYOTHI CMI PUBLIC SCHOOL

PB No.33, ANGAMALY – 683572

## GUIDELINES

- Candidates can register for Admission only through '**Online**' on our website.
- Read carefully the Terms & Conditions and all details given on this page and also the Admission Procedure given on our website (<http://viswajyothi.org/overview-2/> , <http://viswajyothi.org/admission-procedure-online-only/>).
- **As part of the admission procedure of the School, Admission Tests will be conducted for classes UKG, I to III, V to VIII and for class XI.**
- **Eligibility Criteria for Admission Test to Classes II, III, V to VIII and XI – Above 80% marks should be obtained in all subjects in the Half Yearly / Annual Examinations (II, III & V to VIII) and PT2/PT3 Examinations (XI) 2018-2019 respectively.**
- **Admission is purely on the basis of Merit.**
- There are three types of Registration Forms: Form for Kindergarten (UKG), Classes I to VIII and for Class XI. Select the suitable Registration Form.

## PROCEDURE FOR ONLINE REGISTRATION

**To fill in the Online Registration Form, you must have:-**

- a) Birth Certificate(JPG format-Below 500KB each)
  - b) Progress Report indicating marks & grades obtained in Half Yearly/Annual Examination (for classes II, III & V to VIII) or PT2/PT3 (for class XI) 2018-2019 (JPG format-Below 500KB each)
  - c) Passport Size Photograph (JPG format-Below 500KB each)
1. Enter all the required details (*some are mandatory*). After entering the same, click on the button "Continue to Online Payment" to make the payment of Rs. 600/- towards the Registration Fee.
  2. After clicking on the "Make Payment" button, select the payment modes like Credit Card/Debit Card/Net Banking option.
  3. After the completion of payment procedure, a "Security Warning" dialogue box will be displayed on the screen and click on the "Continue" button.
  4. Now a filled-in Registration Form with automatically assigned Registration Number will be displayed on the screen. Take the print out in an A4 size paper.
  5. You will also get a **payment receipt** from "**PayUMoney**" in your email. Take the print out in an A4 size paper.
  6. Registration Form duly signed by the Parent along with the receipt of payment and copy of Progress Report should be sent to **The Principal, Viswajyothi CMI Public School, P.B. No. 33, Vengoor, Angamaly – 683572** by post.
  7. **Kindly note down the Registration Number for all future correspondences.**

8. Please note that, Online Registration for **admission to classes UKG to III, V to VIII and XI closes at 5pm on Friday, 26<sup>th</sup> April 2019**. Your registration will be considered only when the printed copy of the **Online Registration, Payment Receipt and the copy of Progress Report** are received in the School Office on or before **Monday, 29<sup>th</sup> April 2019**. For further queries, please email to [principal@viswajyothi.org](mailto:principal@viswajyothi.org) or Contact Phone No.0484-2453544, 2454034, 2457044, 2457794 (Kindergarten).

**Please Note:**

- **Admissions - only as per the availability of seats in each class.** At present the vacancies are available only in Classes UKG, I, II, III, V, VI, VII, VIII and XI only
- **The proposed date of Admission Test for Classes UKG, I, II, III, V, VI, VII, VIII and XI will be on Thursday, 2<sup>nd</sup> May 2019.**
- **The selected candidates will be informed on or before 3<sup>rd</sup> May 2019 respectively.** Admission will be confirmed only after the personal meeting of parent and ward with the Principal.
- **The Candidates who have appeared for the 1<sup>st</sup> Admission Test are not eligible to appear for the 2<sup>nd</sup> Admission Test.**
- **As a matter of policy we do not admit students to Classes IX, X and XII**
- **Groups offered at the Senior Secondary level are:**

Science Stream			Commerce Stream		Humanities Stream
English (core)	English (core)	English (core)	English (core)	English (core)	English (core)
Physics	Physics	Physics	Accountancy	Accountancy	Political Science
Chemistry	Chemistry	Chemistry	Business Studies	Business Studies	Economics
Biology	Biology	Mathematics	Economics	Economics	Sociology
Mathematics	IP	Computer Science	Mathematics	IP	Psychology

**NB:-**

- ❖ **Boarding facility** for both boys and girls from classes V to XII will be available from the coming academic year onwards. The boarding facility for boys will be in the school campus and for the girls in the hostel managed by Dorothean Sisters at Kavarapparambu ( Contact Number : 9605 75 9490)
- ❖ **Entrance Coaching** for Classes XI & XII by **Brilliant** will be conducted at **Rajagiri, Kalamassery**. Those who join will be given School bus facility to and fro at minimum charge decided by the school.

**Fr. JOSHY KOOTTUMKAL CMI  
PRINCIPAL**