



VISWAJYOTHI CMI PUBLIC SCHOOL

SENIOR SECONDARY SCHOOL
Affiliated to the CBSE, New Delhi, Affiliation No. 930103
International School Award 2017-2020



St. Chavara
1805-1871

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Visit us: www.viswajyothi.org

School Code: 06615

Email: principal@viswajyothi.org

VPS/ACD/LH/LT(23) 2020-21

19/08/2020

Dear Parent,

***"It is well with those
Who deal generously and lend freely
Who conduct their affairs with Justice"
Psalm: 112-5***

With immense pleasure, we are pleased to inform that, in order to support our parent fraternity, in the prevailing circumstance of COVID-19 Pandemic, the Management of Viswajyothi Public School with due deliberation of Sacred Heart Province, decided to revise the School Fees and Mode of Payment for the Academic Year 2020-2021.

Viswajyothi Public School is established by 1991 with an objective to serve the society without any profit motive. There are 2300 students studying in our School and we have 115 teaching staffs and 56 non-teaching staffs. The School is running solely on the fees paid by the students and we have no financial support either from the Government or from any other statutory bodies.

Even though our School is not opened physically due to COVID-19 pandemic, the School continues to meet its commitments and responsibilities of payment of salaries to teaching and non-teaching staffs, who are solely depended on their salaries for their livelihood.

We are also liable and responsible to properly maintain the infrastructure of the School including Swimming Pool, Gym, Sports Equipments and other Electronic and Electrical Equipments. Teaching and non-teaching staffs have to be paid their monthly salary, no matter whether the School is open or not. We have engaged IT Professionals for training teachers to conduct virtual classes. The School Management is fully committed to ensure uninterrupted qualitative education to our students through virtual classes. Though the doors of the School are closed, we are conducting virtual classes from 1st June, 2020 onwards to deliver the academic content to our students in the best possible way, so as to ensure uninterrupted learning.

However the Management had revised the School Fees for the Academic Year 2020-2021 vide the Circular VPS/ACD/LH/Lt (09)2020-21 dated 26.06.20 without making any hike in the School Fees and providing 10% deduction in the Annual Fees.

As a matter of fact several pleas have been placed before the School Management by the parents of the students, individually and collectively demanding 50% of deferment of payment of School Fees during the COVID-19 pandemic crisis period.

While the School needs to continue to meet all its commitments, we fully understood that the prevailing circumstance of COVID-19 pandemic, general hardships of self-employed business and slowdown in economy, we would need to support our parents proactively and at the same time continue to meet the high quality standards of education deliverable to our students.



Teach Inspire Transform

Considering the grievance of financially incapacitated parents and their constant, financial and emotional hardship to bear the brunt of whole Annual School Fees, we decided to standing behind the parents by providing substantial relief in the form of total 25% deduction in the School Fees for the Academic Year 2020-2021. Accordingly the Management herewith revised the School Fees in the following manner.

- There will be total 25% deduction of Annual School Fees during the Academic Year 2020-2021 which is 15% in addition to the 10% of deduction already been granted vide the Circular VPS/ACD/LH/Lt (09)2020-21 dated 26.06.20.
- No Fees will be charged/collected under the Head of Swimming for the Academic Year 2020-21.
- Bus Fees will not be collected till the School Buses will ply regularly.
- The School Fees will have to be paid in 4 instalments instead of 3 during this Academic Year.
- The last date for payment of the 1st instalment of Fees shall be 10th September, 2020.
- Any kind of request for further deduction of School Fees or extension of time for payment shall not be entertained at any event.
- Those parents who have paid the 1st instalment and the excess amount paid in the 1st instalment fee of this academic year will be deducted from 2nd instalment and the fee amount after the deduction has to be remitted in the bank or online. Date and details of the 2nd instalment will be given later.
- Fee details and Chelan forms are available in the School website (www.viswajyothi.org) and in the School Office.(Office Time: 9 am to 3 pm from Monday to Friday)
- The deduction of School Fees allowed as per this circular is applicable for the students studying in Viswajyothi Public School in any class from pre-primary to class XII.
- The Fee concession granted vide this circular shall be for the Academic Year 2020-21 alone and it will not be extended beyond the Academic Year 2020-2021.
- A tabular form of School Fees Concession allowed by this circular is appended herewith for getting a clear picture of revised School Fees and Mode of Payment for the Academic Year 2020-2021.

Kindly take note that the School Management are fully concerned about any genuine grievance of the parent fraternity and committed to redress it generously and proactively in all possible and justifiable manners to ensure justice in our affairs.

We are soliciting your continuous cooperation and support which is inevitable for the smooth functioning of the School. Looking forward to your cooperation in support sincerely.

Prayerful Regards,

Fr. Joshy Koottumkal
PRINCIPAL



Fr. John Berchmans

Fr. John Berchmans
MANAGER

Online Fee Payment Details

Kindly follow the steps mentioned below to pay the school fee online:-

1. Visit our school website (www.viswajyothi.org).
2. Click on “**Fee Payment**” button/tab.
3. After entering “**Fee Payment**” page you can see three buttons respectively “**Guideline**”, “**LKG & UKG**” and “**I to XII**”.
4. If your child is studying in **KG** or **I to XII** section, you may click the respective button.
5. In the page that appears, type your son’s / daughter’s/ ward’s Admission Number, and then click on the “**Submit**” button.
6. You can get your son’s / daughter’s/ ward’s Admission Number, Name, Class, Division, School Fee and Bus Fee. Read all the details carefully and if all details are found correct, click on “**Make Payment**” button.
7. Next, give your Email ID, mobile number and then click on the “**Continue to Pay**” button.
8. Next select your payment method like **Credit Card/ Debit Card/Net Banking** option.
*An amount will be charged as convenience fee as follows: For Net Banking payment, below Rs. 30/-
For Debit Card/Credit card payments, the convenience fee will be 2% of the fee amount paid and this may differ depending upon the **Bank** through which you make the payment and the **amount** that you pay. This may come up to Rs.800/-*
9. If you select “**Net Banking**” option you need to select your bank name from the drop down list and then click on “**Make Payment**” button.

For Example: if you select “**State Bank of India**” option, you can get net banking login page of the bank. Then give your **internet banking user name and password**.

10. After completing the payment procedure, make sure that you get a confirmation mail in your **Email ID** and **SMS** in your mobile. (No need to produce the print out of the fee receipt in the school office every time after the payment. But if the school needs the receipt, it will be informed to you and at that time only you have to produce the print out of the receipt.)

Note:

If you need any more details, please contact the School Office.

School Working Time 8.30am-4.30pm (Mon-Fri) 0484-2453544, 2457044

A handwritten signature in green ink, appearing to read 'Fr. Joshy Kootumkal', written in a cursive style.

Fr. Joshy Kootumkal CMI
PRINCIPAL