

VISWAJYOTHI KINDERGARTEN

PB No.33, ANGAMALY – 683 572

Viswajyothi Kindergarten is a Private Unaided School run by CMI Fathers of Rajagiri Sacred Heart Province, Kochi.

GUIDELINES

- Candidates can register for Admission only through 'Online' on our website.
- Read carefully the Terms & Conditions and all details given on this page and also the Admission Procedure given on our website (<http://viswajyothi.org/overview/> , <http://viswajyothi.org/kg-admission-overview/>).
- **Eligibility Criteria – The kids who have completed 4 years of age as on 1st June of the year of admission to LKG and who have not exceeded 5 years, are eligible for admission to LKG.**
- **Admission is purely on the basis of an online meeting of the Parent and Child with the Principal / in charge teacher.**

PROCEDURE FOR ONLINE REGISTRATION

Note: - To fill in the Online Registration Form, you must have:-

- a) Birth Certificate, Vaccination Details of the Child and Aadhaar card - Scanned copy (JPG format-Below 500KB each).
 - b) Passport Size Photograph - Scanned copy (JPG format-Below 500KB).
1. Once you have entered all the required information (*Some are mandatory*), click on the button "Continue to Online Payment" to make the payment of Rs. 600/- towards the Registration Fee. (It is not refundable).
 2. After clicking on the "Make Payment" button, select the payment modes like Credit Card/Debit Card/Net Banking option.
 3. After the completion of the payment procedure, a "Security Warning" dialogue box will be displayed on the screen and click on the "Continue" button.
 4. Now a filled-in Registration Form with automatically assigned Registration Number will be displayed on the screen. Download the same and note the Registration Number for all future correspondences.
 5. You will also get a **payment receipt** from "PayUMoney" in your email.
 6. Please note that, Online Registration for **LKG admission closes on Saturday, 12th December 2020.**
 7. Filled-in Online Registration Form along with the receipt of payment, as attached file should be sent to the **email: admission@viswajyothi.org.**
 8. Your **registration will be considered only when the soft copy of the filled-in Online Registration Form along with the receipt of payment are received through the school email: admission@viswajyothi.org on or before Saturday, 19th December 2020.**
 9. The date of virtual personal meeting will be intimated to you through your mail after receiving the above documents.

For further queries, please email to admission@viswajyothi.org or Contact Phone No.0484- 2453544, 2454034, 2457044, 2457794.

**FR. JOSHY KOOTTUMKAL CMI
PRINCIPAL**